



CYBERSEC

REGULATIONS
of the 4th European Cybersecurity Forum – CYBERSEC 2018
8th-9th October 2018, Kraków (hereinafter referred to as the “Regulations”)

§1. General principles

1. Definitions.

- a. **“CYBERSEC 2018”**– 4rd European Cybersecurity Forum – an international expert conference in the scope of cybersecurity that takes place between 8th and 9th October 2017 at ICE Kraków, ul. Marii Konopnickiej 17, 30-302 Kraków
- b. **“Organizer”**– Instytut Kościuszki - Instytut Integracji Europejskiej, having its registered seat in Kraków (31-130), at ul. Feldmana 4/9-10, 31-130, Tax Identification Number: PL675-130-29-92, entered in the register of associations of the National Court Register kept by the District Court for Kraków-Śródmieście in Kraków, 11th Commercial Division of the National Court Register under No. 0000145838, and represented by Izabela Albrycht – Chairperson and Jarosław Kożuch – Vice Chairperson
- c. **“Billing Agent”** – Instytut Kościuszki - Instytut Integracji Europejskiej, having its registered seat in Kraków (31-130), at ul. Feldmana 4/9-10, 31-130, Tax Identification Number: PL675-130-29-92, entered in the register of associations of the National Court Register kept by the District Court for Kraków-Śródmieście in Kraków, 11th Commercial Division of the National Court Register under No. 0000145838, and represented by Izabela Albrycht – Chairperson and Jarosław Kożuch – Vice Chairperson – online registration system provider and Billing Agent of CYBERSEC 2018 conference fees settled by Visa and Mastercard credit cards or “quick transfer” available via the PayU S.A. payment platform integrated with the Registration System.
- d. **“Registration System”** – an Internet application, owned by the Billing Agent, which supports the registering process for participants in CYBERSEC 2017.
- e. **“User”** – every person that uses the system to register for CYBERSEC 2018.
- f. **“Participant”** – natural persons, who are 18 years old and have full capacity to perform acts in law, as well as legal persons and organizational units that do not have legal personality, but which are able to acquire rights and assume obligations in their own name, and which used the System to correctly register for CYBERSEC 2018, and paid for participation, as referred to in Section 3 paragraph 1 hereof (unless they are exempt from such fees) and provided that

they have received the confirmation of participation in CYBERSEC 2018 from the Organizer.

- g. **“Bank Account”** – the Organizer's bank account, used to collect the Participation Fees for CYBERSEC 2018, kept by Alior Bank, SWIFT / BIC: ALBPPLPW and IBAN: PL 21 2490 0005 0000 4600 7451 5642 (for EURO payers) or PL 79 2490 0005 0000 4600 1010 7956 (for PLN payers)
- h. **“Signing of Contract”**– the moment of posting the fee for participation in CYBERSEC 2018 at the bank account of the Organizer or Billing Agent. At this moment, it is considered that the User has signed a purchase-sale agreement with the Organizer, concerning the right to participate in CYBERSEC 2018. The acquiring of the right shall be confirmed by an email.
- i. **“Participation Fee”**– the amount determined by the Organizer, pursuant to Section 3 paragraph 1 hereof, for participation in CYBERSEC 2018 according to the participation category and time of payment
- j. **“Payer”**– a Participant that pays the Participation Fee.
- k. **“Open events”** – any conference events accessible by every participant, i.e.:
 - 1. Panel discussions: a panel discussion taking place on a stage;
 - 2. Keynote presentations: presentations introducing each of the four topics of the conference;
 - 3. Presentations: short speeches about a given subject;
 - 4. Q&A Sessions: meetings with the authors of top publications on cybersecurity;
 - 5. Interviews on stage;
 - 6. Workshop session: a discussion on selected subjects in the form of workshops involving interaction with the participants.
- l. **“Closed events”** – conference events accessible only by invitation, i.e.:
 - 1. Special Closed Workshop Sessions: a discussion on selected subjects in the form of workshops involving interaction with the participants.
- m. **“Gala”** – a reception at the end of the first day of CYBERSEC 2018, taking place at the Czeczotka Palace at ul. Świętej Anny 2, Kraków, Poland, by invitation only.
- n. **“Exhibition”** – an exhibition accompanying the Gala celebrating the 100th anniversary of Poland, taking place at the Czeczotka Palace at ul. Świętej Anny 2, Kraków, Poland, by invitation only.

2. Additional information.

- a. The scope of system's operation also includes a service that consists in the storing of User registration data in a database, and handling this registration by the Organizer and/or Billing Agent.
- b. The provisions contained herein constitute an integral part of applying for participation in CYBERSEC 2018 and are applicable to all Participants.

§2. Selling of participation in CYBERSEC 2017 via the Internet

1. Participation is sold until the different participant quotas have been exhausted, but not later than until:
 - a. **5th October 2018**, for all Participants that pay their fee using a transfer to the Organizer's Bank Account,
 - b. **5th October 2018**, for all Participants that pay their fee, using a Visa or Mastercard credit card or a "quick transfer" available via the PayU S.A. payment platform of the Billing Agent integrated with the Registration System,
2. The selling of participation in CYBERSEC 2018 can be done online, exclusively. It is possible to purchase participation on the following website: <http://rejestracja.cybersecforum.eu/>
3. The User is obliged to fill in all the fields marked with the (*) symbol, in order to make sure that they have been correctly registered in the system.
4. The User guarantees that all data used for registering are true and correct. Otherwise, they will be rejected participation in CYBERSEC 2018.
5. When the registering form has been filled in and the data confirmed as to its correctness, a message confirming registration is sent to the email address provided in the form. In the case of paid registrations, the User receives both an email that confirms registration and a pro forma invoice for participation in CYBERSEC 2018.

§3. Settlement

1. The Participation Fee for particular categories (groups) and types of packages amounts to (all prices are gross prices inclusive of VAT – 23%) and can be paid either in Euro – EUR or PLN, according to the pricelist below:
 - a. Participant – **PRIVATE SECTOR**

	DAYS 1 AND 2	DAY 1	DAY 2
Early Bird (if paid until August 1 st)	235 EUR or 950 PLN	140 EUR or 590 PLN	140 EUR or 590 PLN
Standard (if paid until September 15 th)	470 EUR or 1950 PLN	280 EUR or 1190 PLN	280 EUR or 1190 PLN
Late (if paid after September 15 th)	700 EUR or 2950 PLN	420 EUR or 1790 PLN	420 EUR or 1790 PLN

- participation in the closed events and Gala Reception by invitation only.

** When more than one Participant is registered from a given company/organization a discount may be offered. You may receive more information on this subject from Mateusz Mazela, email: mateusz.mazela@ik.org.pl

b. Participants – SPEAKERS, PUBLIC ADMINISTRATION, UNIFORMED SERVICES, ACADEMICs / NGOs / ICT STARTUPS and MEDIA - are exempt from the Participation Fee.

2. The Participation Fee for CYBERSEC 2018 for all packages covers:
 - a. admission to all open conference events
 - b. Participant's ID card and a package of CYBERSEC 2018 materials
 - c. lunches and coffee breaks according to the schedule and menu determined by the Organizer.
3. The Participation Fee for CYBERSEC 2018 does not cover participants' accommodation and travel to CYBERSEC 2018.
4. Admission to the Gala Reception is possible only upon showing a personal invitation received from the Organizer.
5. The participation of Users from public administration, uniformed services, academics / NGOs /ICT STARTUPS/MEDIA will be confirmed or rejected by the Organizer within 5 business days as notified to the User's email address provided during registration for CYBERSEC 2018.
6. The Organizer reserves the right to verify a User and his or her professional affiliation in terms of being entitled to an exemption from the Participation Fee for CYBERSEC 2017. Please use the business email address while registering.
7. At the moment of receiving an email with confirmation of registration, the entity mentioned in the registration form becomes obliged to pay the Organizer the Participation Fee for CYBERSEC 2017 indicated in the pro forma invoice.
8. The Organizer provides for the following types of settlement:
 - a. payment to the Bank Account of the Organizer, based on the pro forma invoice sent electronically to the Participant's email address specified in the registering form,
 - b. payment via the Billing Agent using a Visa or MasterCard credit card, or a "quick transfer" available via the PayU S.A. payment platform integrated with the Registration System.
9. The invoice for participation in CYBERSEC 2017 will be issued to the Participant by the Organizer within 7 days after payment and sent electronically (in a PDF file) to the email address of the registering person.
10. The Participant is obliged to send bank transfer confirmation via email to: registration@cybersecforum.eu if the Participation Fee is paid after **2nd October 2017**.
11. Invoices may be corrected within the maximum period of 7 days after they have been issued. Requests for corrections must be sent to the following email address: registration@cybersecforum.eu
12. When buying participation in CYBERSEC 2017 for the benefit of a third party, the Payer confirms that they have been authorized by such a party to make all the necessary declarations, as required to meet the requirements set forth herein.
13. All Participation Fees paid for the benefit of the Organizer or Billing Agent are non-refundable. Participation rights may be transferred to another person provided that the

Organizer is notified at the email address: registration@cybersecforum.eu about such transfer at least 5 days before the first day of CYBERSEC 2018.

14. The Organizer reserves the right to alter the CYBERSEC 2018 programme at any time and without justification.
15. The Organizer reserves the right at all times to refuse participation without statement of the reasons for such a decision.
16. The Organizer is not responsible for any Participant's injury or personal things, which may be lost, destroyed or stolen during CYBERSEC 2018 and accompanying events.
17. By booking a package with accommodation and participation in accompanying events, the Participant accepts that he or she will be made completely liable for any damage that occurs in the Participant's room or is caused by the Participant during lunches, dinners and other activities.

§4. Final provisions

1. The Organizer reserves the right to use and publish free-of-charge the Participants' company name, affiliation, and country of origin on the list of participants, website and social media channels, and the Participant consents to that irrevocably, with no limits in time.
2. The Organizer reserves the right to use the Participant's image for informational and promotional purposes related to CYBERSEC 2018, and the Participant consents to that irrevocably, with no limits in time.
3. Any disputes that may arise from participation in CYBERSEC 2018 will be settled by a court with territorial jurisdiction in relation to the Organizer based in Kraków, Poland.
4. Before CYBERSEC 2018, personal registration is requested to be made by the Participant at the registration desk near the entrance to the premises. For security reasons, the participants are obliged to show their identity document to the designated member of the Organizer's team. If refused, the Organizer has the right to revoke the registration or to prevent the Participant from entering the premises.
5. The Organizer reserves the right to change and amend the Regulations as well as terms and conditions of Participation in CYBERSEC 2018, effective in relation to the Participants from the moment the new terms and conditions are sent to the Participants' email addresses provided during registration for CYBERSEC 2018.